



CEPE RESOLUTION - No. 2019.22

It approves changes to the Regulations of the Academic Graduate Program in Language Studies, UEPG.

THE TEACHING, RESEARCH AND EXTENSION COUNCIL, in the use of its legal and statutory attributions, at the meeting of November 19, 2019, considering the terms of the file filed under number 19.000005280-0 of 10.06.2019, which was analyzed by the Research and Graduate School, through the Opinion of this Council under 2019.21, approved and I, Vice-Rector, sanction the following Resolution:

Art. 1 Amendments to the Regulations of the Stricto Sensu Postgraduate Program in Language Studies - Master's Course, of the State University of Ponta Grossa - UEPG, in the form of the Republication of Resolution CEPE no 036, of November 21, 2017.

Art. 2 This Resolution shall enter into force on the date of its publication.

Dean of the State University of Ponta Grossa.

Document electronically signed by **Everson Augusto Krum, Vice-rector**, on 11/21/2019, at 3:24 pm, according to art. 1, III, "b", of Law 11.419 / 2006.

The authenticity of the document can be checked on the website <https://sei.uepg.br/autenticidade> informing the verification code 0112046 and the code **CRC 4A66B9C7**.

CEPE RESOLUTION Number 036, OF NOVEMBER 21, 2017.

New Regulation of the Academic Postgraduate Program in Language Studies of the UEPG is approved.

THE TEACHING, RESEARCH AND EXTENSION COUNCIL, in the use of its legal and statutory attributions, at the meeting on November 21, 2017, considering CEPE Resolution number 057, of September 12, 2006; CEPE Resolution no 050, of October 16, 2012; and, considering more, the terms of the file filed under no. 09.012 of 22.05.2017, which was analyzed by the Research and Graduate School, through the Opinion of this Council under no56 / 2017, approved and I, the Rector, sanction the following Resolution:

Art. 1 The New Regulation of the Academic Postgraduate Program *Stricto sensu* in Language Studies - Master's Course, of the State University of Ponta Grossa - UEPG, is approved, in the form of the Annex that becomes part of this atoll.

Art. 2 This Resolution will come into force on the date of its publication.

Calos Luciano Sant'Ana Vargas,
Dean of the State University of Ponta Grossa

REGULATION OF THE STRICTO SENSU ACADEMIC GRADUATE PROGRAM IN LANGUAGE STUDIES - MASTER'S COURSE

TITLE I OBJECTIVES AND ORGANIZATION

Art. 1 The Academic Postgraduate Program in Language Studies - Master's Course consists of integrated activities of teaching, research and innovation that make it possible to lead professionals to obtain the title of Master in Language Studies.

Single paragraph. The Academic Graduate Program in Language Studies will be designated by the acronym PPGEL.

Art. 2 The PPGEL consists of 01 (one) concentration area - Language, Identity and Subjectivity.

Art. 3 The main objective of PPGEL is the preparation of high level professionals, for the teaching career and for the development of research in specific areas of activity.

Art. 4 PPGEL has 02 (two) lines of research, namely:

LINE 01: "TEXT, SUBJECTIVITY AND THEORETICAL HORIZONS"

The investigations carried out in this line of research aim to promote a better understanding of the relationship between language / language / literature with discourse and text. They seek to link proposals that discuss the issue of subjectivity, contemplating written texts, literary or not, media and non-verbal. In this way, it is intended to strengthen the dialogue between areas that carry out these studies, contributing to a more global view of the language.

LINE 02: "PLURALITY, IDENTITY AND TEACHING"

The research proposals for this line of research aim to enable a better understanding of the relationship between language / language / literature and society. They link works that discuss the construction of identity in literature and in linguistically complex situations; they seek to articulate, on the one hand, the study of diversity and, on the other hand, the study of representations and identity values arising from it, as a way of strengthening the dialogue between linguistic and / or literary theory and linguistic-literary pluralism present in our society, contributing to a better understanding of the manifestations of the language.

Art. 5 PPGEL is offered by the State University of Ponta Grossa - UEPG, in accordance with the Resolution of the National Education Council / Chamber of Higher Education - CNE / CES no01, of April 3, 2001, the Resolution of the Teaching Council , Research and Extension - CEPE no020, of July 19, 2016, the ordinances issued by the Coordination for the Improvement of Higher Education Personnel - CAPES and the information provided in the CAPES Area Document.

§ 1 The PPGEL fits into the Literature and Linguistics Assessment Area of CAPES.

§ 2 The PPGEL Master's course is offered in person.

Art. 6 The minimum and maximum deadlines for completing the Master's course are 12 (twelve) and 24 (twenty-four) months, respectively.

Single paragraph. Exceptionally, an extension may be granted for completion of the Master for up to 06 (six) months, after analysis and approval by the Program Board.

TITLE II COLLEGIATE OF THE STRICTO SENSU ACADEMIC GRADUATE PROGRAM IN LANGUAGE STUDIES

Section I Composition

Art. 7 The PPGEL Board will have the following composition:

I - Coordinator and Vice-Coordinator, who are permanent teachers of the Program, elected by their peers, for 01 (one) term of 02 (two) years, with a renewal being allowed;

II - 02 (two) permanent teaching representatives of the Program, elected by their peers, for 01 (one) term of 02 (two) years, with a renewal permitted;

III - 01 (one) student representative representing the Master's degree, elected by his peers, with a mandate of 01 (one) year, with a reappointment permitted.

Single paragraph. Each line of research in the Program will have at least 01 (one) teaching representative with the Board.

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**Section II
Election**

Art. 8 The procedures for making the choice of the Coordinator, Vice-Coordinator, and teaching representatives and students of the PPGEL Collegiate Board shall take place in accordance with that described in Title III, Chapter III and Section II of CEPE Resolution no2020 / 2016.

**Section III
Competence**

Art. 9 The competences of the PPGEL Collegiate are described in Title III, Chapter III, Section III, Art. 36 of CEPE Resolution no 20 / 2016.

Single paragraph. The Collegiate Body must act in order to supervise the execution and approve any adjustments to the objectives and goals plan, in accordance with the CAPES Area Document.

**Section IV
Coordinator of the Academic Graduate Program in Language
Studies**

Art. 10 The competences of the PPGEL Coordinator are described in Title III, Chapter III, section IV, in articles 37 and 38 of CEPE Resolution no020 / 2016.

Single paragraph. In the first month of management, the PPGEL Coordinator must prepare the plan of objectives and goals, in accordance with the CAPES Area Document, submitting it for approval by the Board.

**Section V
Scholarship Committee**

Art. 11 The PPGEL Scholarship Commission must thus be constituted: I - Program Coordinator;

II - Vice-Coordinator of the Program;

III - At least 02 (two) teaching representatives who are members of the Program Collegiate for 01 (one) term of 02 (two) years, with a reappointment permitted;

II - 01 (one) student representative member of the Program Collegiate, Master's student, elected by his peers, with a mandate of 01 (one) year, with a renewal allowed.

Paragraph 1. The Scholarship Commission may be replaced by the Program Collegiate Body, whose composition is defined in Art. 7 of this Regulation.

§ 2º The attributions of the Scholarship Commission are described in Chapter III, section V, Art. 40 of CEPE Resolution no 020/2016.

TITLE III TEACHING BODY

CHAPTER I ACCREDITATION, DISCREDITATION AND CHANGE OF TEACHERS 'CATEGORY

Art. 12 The criteria for accreditation of professors at PPGEL are: I - proof of the title of Doctor;

II - presentation of an updated Lattes curriculum, without the need for supporting documents;

III - evidence that coordinates a research project or continuous research with a theme affects one of the lines of research in the program;

IV - presentation of a production corresponding to what the current Literature and Linguistics Documents guide, related to the course note that is provided in the selection notice, in the quadrennium immediately preceding the accreditation request;

V - proof, by indicating the activity at Lattes, that you have completed at least 02 (two) Scientific Initiation guidelines or 02 (two) Course Completion Papers within the period of up to 02 (two) years prior to the request for accreditation;

VI - proof of attachment to a research group registered with the National Council for Scientific and Technological Development - CNPq and certified by UEPG;

VII - presentation of a work plan containing the activities to be carried out by the

teacher in the quadrennium following the request for accreditation, so that it can be verified that he will be able to proportionally meet the requirements of the Linguistics and Letters Area Documents following the required criteria in the selection notice.

Art. 13 The period for the accreditation of teachers takes place in a continuous flow and occurs through the publication of a specific Notice in a period defined by the Collegiate of PPGEL.

Art. 14 The accreditation request must be individual, by means of official letter and supporting documents, in accordance with the Notice, duly filed with the SEI and addressed to the Program Collegiate.

Art. 15 After the request for accreditation by the Collegiate of the PPGEL has been granted, approval by the Graduate Commission - CPG is required, to later have institutional validity.

Art. 16 The Collegiate will carry out, every 12 (twelve) months, by means of a specific notice, a process for the re-accreditation of teachers, which constitutes an analysis of the production rates of each teacher, of work plans, among other requirements established in the notice. . By means of a motivated and reasoned opinion, the result of the analysis will recommend disqualification or alteration of the classification of teachers who do not reach the objectives and goals of the PPGEL, in accordance with that described in the sole paragraph of Art.10.

Art. 17 The professor is allowed to request, duly motivated, his disqualification or alteration of his classification, by means of a document filed in the General Protocol and addressed to the PPGEL Collegiate.

Art. 18 The disqualification and alteration of the teachers' classification, after being approved at a Collegiate meeting, must be approved by the CPG (Art. 42 of CEPE Resolution 20/2016) and, subsequently, informed in the Sucupira Platform by the Coordination.

CHAPTER II

CLASSIFICATION AND ASSIGNMENTS OF THE TEACHING BODY

Art. 19 The PPGEL faculty will be accredited and classified in the following categories:

I - Permanent Professors;

II - Visiting Professors and Researchers;

III - Faculty Teachers.

Single paragraph. The adopted terminologies and categories must comply with the Ordinances issued by CAPES.

Art. 20 The responsibilities and duties of the Permanent Professors, Visiting Professors and Researchers and Collaborating Professors are described in Title IV, Sections I, II and III of Chapter II and Chapter III of CEPE Resolution no 020/2016.

TITLE IV DISCENT BODY

CHAPTER I TICKETS FOR GRADUATE STUDENTS

Art. 21 Students can participate in PPGEL, under the following conditions:

I - REGULAR STUDENT: the graduate approved in a selection process and duly enrolled in the Program; and,

II - SPECIAL STUDENT: one who has already completed the undergraduate course who participated or not in the selection process, who may be enrolled in isolated subjects, according to the established in the Registration and Selection Notice.

Art. 22 Regular students are prohibited from enrolling and / or taking more than one postgraduate course at the same time. *Stricto sensu.*

Section I Selection

Art. 23 The selection of students for admission to PPGEL will be carried out, through public calls, which must define the evaluation process, characterizing each phase whether qualifying or eliminating, and the minimum score required for selection for admission, as well as tiebreaker criteria.

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Art. 24 PPGEL candidates must, at the appropriate time, present, for the purposes of enrollment in the selection process, the documentation required in the respective Notice.

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Art. 25 At the discretion of the Program Collegiate, enrollment of special students may be accepted, respecting the number of places offered, duly informed in the Notice.

Art. 26 The selection of students at PPGEL is the responsibility of the Selection Committee, appointed by the Board.

Section II

Registration

Art. 27 The candidate approved in the selection process, classified within the number of vacancies established in the Notice, will be entitled to enroll.

Single paragraph. Transvestite or transsexual student at the time of registration, may request in writing the use of the social name.

Art. 28 PPGEL members will enroll in the periods determined in the Public Notices linked to their selection.

Single paragraph. During the postgraduate course, enrollment will be carried out by the student, every six months, according to the dates scheduled by the Dean of Research and Graduate Studies - PROPESP.

Art. 29 The proof of completion of the undergraduate course in higher education will occur on enrollment, upon presentation of a diploma or certificate of completion of the undergraduate course.

Section III

Locking and Canceling Registration

Art. 30 The enrollment of the student will be canceled when he requests it in writing, or when he does not reach the academic performance set out in Art. 77 of CEPE Resolution 020/2016, or as a result of disciplinary proceedings.

Art. 31 The procedures for requesting, analyzing and effecting the student's enrollment locking shall be carried out in accordance with Title V, Chapter I, Sections III and IV of CEPE Resolution 020/2016.

Art. 32 In order to request enrollment lock-up, a corresponding fee must be paid, according to the current amount, determined by the Board of Directors - CA of UEPG, at the Academic Graduate Secretariat *Stricto sensu* – SAPGS.

Art. 33 The regular student will be provided, whenever the supervisor or the Program Coordinator consents, to cancel the enrollment in any discipline, provided that the application is submitted to SAPGS before 1/3 (one third) of the scheduled workload has elapsed. development of the discipline in question.

Section IV Use of Credits

Art. 34 Subjects taken outside the Program may be recognized for the payment of credits, provided that they are taken up to 02 (two) years before enrollment as a regular student in the course, not exceeding 1/3 (one third) of the total credits in subjects elective.

Art. 35 To request the use of credits, the interested party must collect the fee for the use of previous studies (credits of complementary studies or isolated subjects obtained outside the UEPG), according to the current value, determined by the CA of the UEPG, with SAPGS.

CHAPTER II GUIDANCE

Art. 36 The registered regular student will be guided in his / her activities by a teacher, with the approval of the Program Collegiate.

§1º The supervisor's duties are described in Chapter IV, Art. 50, CEPE Resolution 20/2016

§2º The supervisor may request the collaboration of a co-supervisor for his / her supervisor, who may be internal or external to the program, national or international, including for cases of co-tutelage.

§3º The request for co-supervisor by the supervisor must be analyzed and approved by the Program Collegiate.

Art. 37 The change of advisor (a) will be allowed, upon justification by the professor or student, after the analysis and approval of the Program Collegiate.

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**CHAPTER III
ACADEMIC PERFORMANCE**

Art. 38 The academic performance will be verified through:

I - performance in each discipline; and

II – frequency;

**Section I
Use of Disciplines**

Art. 39 The use of disciplines will be expressed in concepts, according to the following nomenclature:

A - Excellent;

B - Good;

C - Regular;

D - Failed;

I - Incomplete and

T – Transfer.

§ 1 The concepts “A”, “B” and “C”, entitle the student to credit.

§ 2 The concept "D" does not generate the right to credit taken.

I - Plagiarism in work of completion of discipline can be detected at any time by the professor of the discipline, who will assign concept D to the work, preventing the use of credits by the student and even preventing the conclusion of the course.

II - Cases of detection of plagiarism in work of completion of discipline may be analyzed by the collegiate of the program, at the option of the professor who teaches

the discipline.

§ 3 The concept "I" will be attributed to the student who did not complete the discipline, for justified reason, with approval from the Program Collegiate and may be revised, after the conclusion of the evaluation activities, which must be carried out within a maximum period of 03 (three) months from the end of the course interruption.

§ 4 The "T" concept is attributed to subjects taken outside the Program, which are accepted by the advisor and submitted to the Collegiate for the counting of credits, up to the limits set in the Regulation.

Art. 40 The use in the disciplines Teaching Internship of the Master's Student - EDM, Orientation of Master's Dissertation I - ODM-I, Orientation of Master's Dissertation II - ODM-II and Programmed Activities will be evaluated using the following nomenclatures:

I - S –Sufficient;

II - NS - Not Sufficient.

§ 1 The concept "S" is applied to the student when, in the development of the programmed activities, together with the disciplines with specific characteristics, the objectives established by the responsible person were reached.

§ 2 The concept "NS" is applied to the student when, in the development of the programmed activities, along with the disciplines with specific characteristics, the objectives established by the responsible person were not achieved.

Section II Frequency

Art. 41 It will be mandatory that students attend at least 75% (seventy-five percent) of the workload foreseen for each discipline.

CHAPTER IV TERMINATION OF THE STRICTO SENSU ACADEMIC GRADUATE PROGRAM IN LANGUAGE STUDIES

Art. 42 The student will be disconnected from PPGEL who:

T - obtain, in the first semester, an average income of less than 2.25 (two integers and twenty-five hundredths) and, adding each subsequent semester, an average accumulated income of less than 2.50 (two integers and fifty hundredths);

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II – to obtain the “D” concept twice in a course taken;

III – to fail to enroll within the deadlines established by the Program Coordination;

IV – to fail for the second time in the Qualification Exam or in the presentation of the Seminar;

V – to fail to prove passing a foreign language sufficiency test (English, French or Spanish) within 12 (twelve) months after the beginning of your activities in the program;

VI – to fail in defense of his dissertation.

VII - In case of detection of plagiarism in the dissertation, by the evaluating panel.

Single paragraph. The weighted average - MP for calculating academic performance is the sum of the product of the number of credits taken - n_i by the respective concepts - N_i , divided by the number of credits taken, expressed by the following formula:

$$MP = \frac{\sum ni Ni}{\sum ni}$$

Art. 43 The title of Master in Language Studies will be awarded to students who meet the following requirements:

- I - complete 12 (twelve) credits in elective courses;
- II- complete 12 (twelve) credits in Programmed Activities, described in Art. 44;
- III- take the EDM course, in accordance with Resolution CEPEno 021 of July 19, 2016;
- IV - take the courses ODM-I and ODM-II, in accordance with CEPE Resolution 030, of September 30, 2016;
- V - pass the Foreign Language Sufficiency Exam - (English, Spanish or French);
- VI - obtain approval in the Qualification Examination of the Master's Dissertation;
- VII - obtain approval in the defense of the Master's Dissertation.

§ 1^o The elective courses of the Master's course are offered annually and are available on the Program website.

§ 2^o The EDM discipline has 04 (four) credits, is offered every six months and must be completed within 20 (twenty) months after the beginning of the Master's course.

I – The EDM discipline is regulated by the CEPE Resolution 21/2016.

§ 3º -Students who fall under Article 3 of CEPE Resolution No. 021/2016, will be released from the EDM discipline. However, the number of credits corresponding to that discipline must be fulfilled with elective courses.

§ 4 The ODM-I and ODM-II disciplines have 02 (two) credits each, are offered semiannually and must be completed, respectively, within 18 (eighteen) and 24 (twenty-four) months after the beginning of the Master's course.

§ 5 The approval in the Foreign Language Sufficiency Exam must be obtained within 12 (twelve) months after the beginning of the Master's course.

§ 6 For foreign students, the Foreign Language Sufficiency Exam will be done in a language other than the official one in their country of origin.

§ 7th Foreign students, in addition to proficiency in a foreign language other than the official language of their country of origin, proficiency in Portuguese must also be required, demonstrated by presenting the Certificate of Proficiency in Portuguese for Foreigners, CELPE-BRAS , intermediate or higher level, as per the public notice of the selection process. Circular Letter No. 003/2019 - PROESP will be considered for English language proficiency.

§ 8 After having passed the Foreign Language Sufficiency Exam and having taken 24 (twenty-four) credits in elective courses, the student may request to take the Master's Qualification Exam.

§9 The Master's Qualification Exam will be conducted as follows:

I - the supervisor will request the Program Coordination when, in his judgment, the student has fulfilled the necessary conditions;

II - with a minimum period of 30 (thirty) days before the scheduled date, the student must deliver to the Program secretary 01 (one) a copy of the dissertation for each member of the examining board, for the Coordination to forward to the teachers;

III - the assessment includes arguing and defending work in progress.

§ 10 The criteria for composition of the panel of the Master's Qualification Exam are:

I - all members must hold a doctoral degree;

II - the board is made up of the advisor - president, 02 (two) sitting members and 02 (two) alternate members;

III - at least 01 (one) full member and 01 (one) alternate must be external to the Program and UEPG;

II - the other members must belong to the permanent staff of UEPG

§ 11 For the approval of the board, the PPGEL Board must take into account the following requirements:

I - the members must belong to a Post-Graduate Program in the area of Letters, Languages or in Related Areas, except if the justification of notorious knowledge is applicable;

II - members of the board must have updated intellectual production and compatible with the candidate's research theme.

III - for defining members of the bank, it will be necessary to take into consideration Art. 85 of CEPE Resolution 20/2016.

§ 12 The approval in the Master's Qualification Exam, even if there are 02 (two) opportunities, must take place up to 18 (eighteen) months after the beginning of the Master's course.

§ 13 In addition to successfully defending the Master's Dissertation, which is worth 12 (twelve) credits, the student must take 32 (thirty-two) credits, as described in items I, II, III and IV of this article.

Art. 44 The Programmed Activities that can be counted for credit purposes in the Master's course, must necessarily be included in some of the ones described below:

I - participation in nucleus / group / research project, extension project or study group formally constituted in higher education institutions or research institutes, proven by declaration of participation, with a workload and participation period of at least 01 (one) academic year or 45 (forty-five) hours of workload: 02 (two) credits;

II - participation in scientific events (seminars, meetings, congresses etc.), in the

country and / or abroad, with the publication of a complete paper in annals: 02 (two) credits;

III - work published in an academic expression journal: 02 (two) credits;

IV - participation in the organization of events / seminar in the Program: 01 (one) credit per organized event;

V - presence, as a listener, in defense boards of Master and Doctorate degrees - minimum of 04 (four) participations: 01 (one) credit;

VI - Other activities recommended by the Program Board: 02 (two) credits.

Single paragraph. The activities mentioned in the caput of this article must be filed by the student, registered in a specific form signed by the student and his advisor and sent for analysis by the Program Collegiate, which will define the number of credits to be granted and counted with the elective courses.

Art. 45 The dissertation will be presented to a board, composed of 03 (three) members approved by the Program Collegiate, in accordance with the requirements set out in Title V, Chapter V, Section I, of Article 80 of CEPE Resolution 020 / 2016.

TITLE V COURSE COMPLETION CERTIFICATE

Art. 46 A certificate of completion of the course will be issued by SAPGS to the student approved by the examining board and who has fulfilled all legal requirements for obtaining a master's degree.

Art. 47 All the requirements set out in Art. 90 of CEPE Resolution no. 020/2016 will appear in the body of the conclusion certificate.

§ 1^º The certificate of completion of the course will be requested by the Program Coordination and, after the legal procedures, it will be available to the student at SAPGS.

§ 2 In case of pending issues, the request for the certificate of completion of the course, by the Program Coordinator, will be made after delivery of the final version of the work.

Art. 48 Upon withdrawing the certificate of completion of the course, the student

must request the issuance of the diploma, confirming the personal data.

Single paragraph. If any of the registered personal data changes, the student must inform and attach a supporting document.

TITLE VI EXPEDITION OF THE DIPLOMA

Art. 49 The process of issuing diplomas is the responsibility of SAPGS, and a process must be prepared for each student, considering all the requirements set out in UNIV Resolution no. 040, of December 15, 2016.

TITLE VII RESOURCES

Art. 50 All resources must be filed with the SIEI - Electronic Information System - SIEI-UEPG and addressed to the PPGEL Board properly instructed.

Art. 51 After receiving the appeal, the Collegiate must meet within 05 (five) business days to proceed with the analysis and issuing of an opinion.

Art. 52 The Program Collegiate will send the process to SEI-UEPG and will be available during the period of 05 (five) working days for the student's knowledge.

Art. 53 The decisions of the Program Board shall, within 05 (five) working days, counted from the acknowledgment of the same, be subject to the presentation of an appeal addressed to the CPG.

Art. 54 CPG will judge the appeal, after information from the Program Board.

Single paragraph. The appeal will be judged at the Regular Meeting of CPG, whose calendar is established annually.

Art. 55 CPG will send the process via SEI-UEPG and will remain in this body for the period of 05 (five) working days for the student's knowledge.

Art. 56 CPG's decisions will ultimately be made within 05 (five) working days, counting from the acknowledgment of the same, the presentation of an appeal addressed to CEPE.

Art. 57 CEPE will judge the appeal, after information from the CPG.

Single paragraph. The appeal will be judged at the ordinary CEPE meeting, whose calendar is established annually.

Art. 58 After being judged at CEPE, the case will be sent to SEI-UEPG, where it will be available for 30 (thirty) days for the applicant's notice.

TITLE VIII FINAL DISPOSITIONS

Art. 59 Omitted cases will be resolved by CEPE, which may adopt whatever it deems most appropriate, subject to the provisions of this Regulation, of CEPE Resolution 020/2016, the higher normative instruments of the UEPG and the relevant legislation.